MONTANA COUNCIL DISTRICT COMMISSIONER STAFF
PLEASE NOTIFY ALL YOUR CURRENT COMMISSIONERS
AND INTERESTED PROSPECTS OF THE
MONTANA COUNCIL COLLEGE OF COMMISSIONER SCIENCE

WHEN Saturday, March 7, 2020

WHERE City Church
407 Wicks Lane
Billings, Montana

City Church is located on the corner of Lake Elmo Road (traffic light) and Wicks Lane in the Billings Heights. Navigate to Main Street (US 87) in the Heights and proceed to Wicks Lane (traffic light). There is a Walgreens on the northwest corner and a Walmart Supercenter situated behind some strip mall stores on the northeast corner. Turn west onto Wicks lane, get into right lane as the City Church is a block up on the right.

WHO All Commissioner, Staff Members, anyone interested in the commissioner service, and anyone interested in helping units succeed.

WHY To present the Curriculum of the College of Commissioner Science, to qualify the Commissioners of the Montana Council for:

- Bachelor of Commissioner Science
- Master of Commissioner Science
- Postgraduate Studies in Commissioner Science
- District Commissioner Studies

- Bachelor of Roundtable Science
- Master of Roundtable Science
- Doctor of Commissioner Science

TIME Registration 8:30 am
Opening Ceremony 9:00 am
Lunch (included) Noon
Graduation Ceremony 4:30 pm
Closing 5:00 pm

(You must be present at all sessions to graduate)

COST $20.00 per Participant--Includes: Course Material, Lunch, Snacks, Recognition, Mailings and Preparation. Please register in advance or at least notify Craig if you are attending.

Questions? - Contact:
Craig Haynes, Assistant Council Commissioner for Commissioner Training
1005 Calendula Circle
Billings, MT 59105
406-690-6172
e-mail: craig_haynes@hotmail.com

The “Commissioner Focus Areas” are:

- Supporting unit growth and retention (Journey to Excellence)
- Contacting units (Commissioner Tools)
- Linking unit needs to resources
- Supporting charter renewals
- Delivering effective roundtables
REGISTRATION FORM FOR THE MONTANA COUNCIL
COLLEGE OF COMMISSIONER SCIENCE
Billings, MT on March 7, 2020
(Make Copies of Registration Form as Needed)

Name: _____________________________ Address: ________________________________

City: __________________ State: _______ Zip: __________________

Phone: (h) _____________________ (w) ___________________ (cell) __________________

Email: __________________________ District: __________________________

Commissioner (or other Scouting) Position: _______________________________

BSA PID# (membership number from your membership card)

ANY FOOD ALLERGIES? ______________________________________________________

I have completed the following Commissioner Training (Circle all that apply):

Orientation  Basic  Arrowhead Award  Commissioner Key  Bachelor of CS  Master of CS
Postgraduate Studies  Doctor Class  Doctor of CS  District Commissioner Studies
Roundtable Studies (pre-2016)  Bachelor of Roundtable Science  Master of Roundtable Science

I would like to be an instructor at a future college: (Please Circle One)  Yes  No  Not now

Enroll me in the: (Please Circle One of the seven programs)  DISTRICT COMMISSIONER STUDIES

BACHELOR PROGRAM  BACHELOR ROUNDTABLE PROGRAM
MASTER'S PROGRAM  MASTER OF ROUNDTABLE
DOCTORATE PROGRAM  POSTGRADUATE STUDIES PROGRAM

My choice of Elective for the last hour of the day is: (Please Circle only one of the five).

Elective 1: Commissioner & Unit Key-3 (BCS 117); and, Journey to Excellence (BCS 107)
Elective 2: Using Commissioner Tools Session (BCS 201) Recommended if you have not used this program.
Elective 3: Understanding and Communicating with Todays’ Leaders (BCS 114)
Elective 4: On-time Charter Renewal - Electronic (MCS 302)
Elective 5: Combatting Commissioner Stress / Burnout (CED701)

Registration Fee: $20. (make check payable to the Montana Council, BSA)

Payment enclosed _______ Pay at door _______

MAIL IT TO: Montana Council, BSA
Attention: College of Commissioner Science Registrar
1310 24TH Street West
Billings, MT 59102

Degree Badge order (optional)
$12 per badge (see page below)
Bachelor _________
Master _________

PLEASE register in advance! You can send in this form, or notify Craig Haynes by email. If NO
Preregistrations for a program are received by February 25, 2020, that program offering will be cancelled.
Also Registration in advance will allow us to be sure we have enough course materials and food for everyone!
Programs in the Art of Commissioner Service to be offered:

**Bachelor Degree of Commissioner Science**
For registered Commissioners and those planning to become a member of the Commissioner’s Staff.
*Requirement*: Completion of a minimum of seven courses of instruction being offered (at least five of the courses at the Bachelor’s program level).
*Performance*: Approved by the Dean of the Montana Council College of Commissioner Science (CCS) and the Dean of the School of Bachelor of Science.

**Bachelor Degree of Roundtable Science**
For Commissioners registered as part of the Roundtable Team (especially ADC Roundtable, Roundtable Commissioners), and those planning to become a member of the Roundtable Staff.
*Requirement*: Completion of a minimum of seven courses of instruction being offered (at least five of the courses at the Roundtable Bachelor’s program level).
*Performance*: Approved by the Dean of the Montana Council CCS, and the Dean of the School of Bachelor of Roundtable Science.

**Master’s Degree of Commissioner Science**
*Prerequisite*: Currently a Registered Commissioner; Completion of the Bachelor of Commissioner Science Degree; and, earned the Arrowhead Honor.
*Requirement*: Completion of seven additional courses of instruction (total of 14), at least seven of the courses at the Master’s level.
*Performance*: Approved by the Dean of the Montana Council CCS, and faculty headed by the Dean of the School of Master of Science.

**Master’s Degree of Roundtable Science**
*Prerequisite*: Currently a Commissioner registered as part of the Roundtable Team (ADC and/or Roundtable Commissioner); Completion of the Bachelor of Roundtable Science Degree; earned the Arrowhead Honor.
*Requirement*: Completion of seven additional courses of instruction (total of 14), at least five of the courses at the Master’s of Roundtable level.
*Performance*: Approved by the Dean of the Montana Council CCS, and the Dean of the School of Master of Roundtable Science.

**Doctor of Commissioner Science**
*Prerequisite*: Currently a registered commissioner; Completion of the Master of Commissioner Science Degree; and, have been awarded the Commissioner’s Key.
*Requirement*: Completion of ten additional courses of instruction (total 24). At least five of the courses must be at the Doctor’s program level. Courses may not have previously been counted toward other college degrees. Completion of a thesis or research project on any topic that is of value to Scouting in the Montana Council. The Dean of the College, Dean of the Doctor’s program and the Staff Advisor must approve topic and final paper.
*Performance*: Serve on the College of Commissioner Science faculty as an instructor or a support staff member for at least one year (Montana Council offers 3 colleges each year). Approved by the Dean of the College, the Council Commissioner, and the Council Executive.

**Certificate of Achievement in District Commissioner Studies**
District Commissioners and those interested in the duties of the District Commissioner.
*Requirement*: Completion of the program of courses of instruction being offered.
*Performance*: Approved by the Dean of the Montana Council CCS, and faculty headed by the Dean of the School of District Commissioner Studies.
Certificate of Achievement in Postgraduate Studies
This certificate may be earned as often as a participant desires (whether or not they have complete the Doctor’s Degree).
Prerequisites: Currently a registered Commissioner; Completion of a Master Degree.
Requirement: Completion of any seven additional courses of instruction.
Performance: Approved by the Dean of the Montana Council CCS, and faculty headed by the Dean of the School of Postgraduate Studies.

Postgraduate Courses offered in this session of the College will be:
- BCS 106 Coaching Leaders
- BCS 112 Recruiting Unit Commissioners
- MCS 307 Commissioner Service for Newly Formed Units
- CED 713 Advancement for Scouts with Special Needs
- CED 716 Conflict Resolution for Commissioners

THE PLAN

THE SCOUT LEADERS UNIFORM WILL BE THE DRESS OF THE DAY

Join us in this Council wide College of Commissioner Science (CCS). We are looking forward to sharing ideas and getting acquainted with you during this Commissioner Training opportunity. Participants receive a course material notebook and recognition; and, snacks and lunch are provided. Each participant is asked to bring a pen or pencil, paper, a smile and an interest in Scouting.

The official College of Commissioner Science will open at 8:30 am with registration, tuition and fellowship. At 9:00 am the program will open with a welcome, introductions and orientation. Following lunch will be a brief joint session. Each program will then regroup. The College Assembly and Graduation will begin at 4:30 pm.

PLEASE register in advance. This allows us to be sure we have enough course materials and food for everyone. If NO Preregistrations for a program are received by two weeks before the CCS date, that program offering will be cancelled.

You can mail in the registration form to the address indicated, or at least notify Craig Haynes by email that you will attend and will submit the registration form at the door. Regarding payment of the registration fee, it can accompany the registration form or you can submit payment at the door on the day of the CCS. Sorry, we are not set up to accept credit cards, so please bring cash or a check (made out to the Montana Council BSA).

Come join the fun; Hope to see you there.

Gary Ely
Council Commissioner

Craig Haynes
Dean of the College
The Council has decided to make available to recipients of the Commissioner College Bachelor, Master, and PhD degrees a newly designed set of metal pin badges, which can be worn instead of the cloth badge with rockers. There are three pins, one for each of the degrees. A Commissioner should wear only the pin for the degree most recently earned. These badges are held to the uniform by a small powerful two part magnet, similar to the ones used by many police forces for their badges, rather than by an actual through the fabric pin. The new metal badges are two inches in diameter. They are all the same except for the color of the wreath: bronze for Bachelor, gold for Master, silver for PhD.

The cost per badge is $12. If you would like to receive the new badge, along with your patch and rocker, at the College session, please include an additional $12 with your registration fee and mark the appropriate badge in the badge order box. Similarly, if you would like to purchase the badge for the degree(s) that you already hold, please include $12 per badge and mark the appropriate badge(s) in the badge order box, indicating which one(s) you want, in order that we can have them for you at the College. We will have a few of each extra on hand at the College session, available for purchase for anyone who has not ordered ahead and will take payment for any more than the amount on hand, which will be mailed to you afterward. If you know that you would like to purchase a badge, please order it with your registration, so we can have them on hand for you at the College.

Photographs of the three badges are below. (photos not actual size, which is 2 inches across)

Bachelor: Bronze wreath

Master: Gold wreath

Doctor (PhD): Silver wreath

(Please note that the PhD badge can only be purchased if you have earned the PhD degree, not for only taking the Doctorate course work.)