How to Enter Door-to-Door Sales in the App

1. Tap Wagon
2. Tap Start Wagon Sale
3. Add Products to the order
4. Tap to mark as Undelivered
5. Tap Take Payment
6. Tap a Payment Type
7. Tap Record Customer Info
8. Enter Customer Information then tap Take Payment
9. If Credit/Debit, swipe w/ Square Reader or enter Manually
10. Enter info and Send Customer Receipt if requested
How to Enter Door-to-Door Sales Online

Dashboard

Percent of Goal:

Your Goal: $500

$0.00 Sold

$500.00 Remaining

My Storefront Shifts

No data available

Total Sales

$0

Storefront: $0 (0%)
Wagon: $0 (0%)
Online: $0 (0%)
Adjusted: $0

Face-To-Face

No data available

1. Click RECORD WAGON SALE

Record a Wagon Sale

Customer First Name:  
Customer Last Name:  
Customer Email:  
Customer Phone:  
Address:  
City:  
State:  
Zip Code:  
Enter a location:

<table>
<thead>
<tr>
<th>Product</th>
<th>Selling Price</th>
<th>Quantity</th>
<th>Total</th>
<th>Mark Delivered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Silver Level Military</td>
<td>$30.00</td>
<td>0</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Chicago Skyline Tin</td>
<td>$50.00</td>
<td>0</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Cheese Lover's Box</td>
<td>$20.00</td>
<td>0</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Choc. Caramel Crunch</td>
<td>$20.00</td>
<td>0</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Unb. Butter Microwave</td>
<td>$20.00</td>
<td>0</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

Totals

0  

0  

Click RECORD SALE

2. Enter Customer Information

3. Enter the Quantity of Product

4. Uncheck Mark Delivered

5. Click RECORD SALE